

QUALIFICATIONS PACK - OCCUPATIONAL STANDARDS FOR APPAREL, MADE-UP'S AND HOME FURNISHING SECTOR

What are Occupational Standards(OS)?

- OS describe what individuals need to do, know and understand in order to carry out a particular job role or function
- POS are performance standards that individuals must achieve when carrying out functions in the workplace, together with specifications of the underpinning knowledge and understanding



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Introduction

Qualifications Pack - IN-LINE CHECKER

SECTOR: APPAREL, MADE-UP'S AND HOME FURNISHING

SUB-SECTOR: APPAREL / MADE-UP'S / HOME FURNISHING

OCCUPATION: QUALITY

REFERENCE ID: AMH/Q0102

ALIGNED TO: NIL

Brief Job Description: An In-Line checker is an important job-role associated with Apparel sector. The primary responsibility of a checker is to identify the faults in the fabrics, cut components and garment parts through visual inspection.

Personal Attributes: In-Line Checker should have good eyesight, eye for detail, basic math skills and vision (including near vision, distance vision, colour vision, peripheral vision, depth perception and ability to change focus).



Qualifications Pack for In-Line Checker

Qualifications Pack Code ANUL/00102NIII			
Qualifications Pack Code	AMH/Q0102NIL		
Job Role	In-Line Checker		
Credits	TBD	Version No	1
(NVEQF/NVQF/NSQF)			
Sector	Apparel, Made-Up's	Drafted On	1 st March, 2014
	and Home Furnishing		
	Sector		
Sub-Sector	Apparel / Made-Up's	Last Reviewed On	31 st March, 2014
	/ Home Furnishing		
Occupation	Quality	Next Review Date	1 st October, 2014
Job Role		In-Line In-Line Checker	
Role Description	An In-Line checker is ar	n important job-role asso	ociated with the Apparel
	sector. The primary re	sponsibility of a checke	r is to identify the faults
	in the fabrics, cut components and garment parts through visual		
	inspection.		
NVEQF / NSQF level	3		
Minimum Educational	Droforably Class V		
Qualifications	Preferably Class V		
Maximum Educational	NIA.		
Qualifications	NA		
Training	Preferably training on 0	Quality Checker	
Experience	Preferably 2 Years experience in apparel industry		
Applicable National	Click on the hyperlink to read/download the required NOS		
Occupational Standards			
	1. AMH/N0105 Carry	out in-line checking act	<u>ivities</u>
	2. <u>AMH/N0106 Main</u>	tain work area, tools and	d machines
	3. <u>AMH/N0103 Main</u>	tain health, safety and s	ecurity at workplace
	4. AMH/N0104 Comply with industry, regulatory and organisational		
	<u>requirements</u>		
Performance Criteria	As described in the relevant OS units		



Qualifications Pack for In-Line Checker

Keywords /Terms	Qualifications Pack for III-Line Checker	
· ·	Description	
Sector	Sector is a conglomeration of different business operations having	
	similar businesses and interests. It may also be defined as a distinct	
	subset of the economy whose components share similar characteristics	
	and interests.	
Sub-sector	Sub-sector is derived from a further breakdown based on the	
	characteristics and interests of its components.	
Vertical	Vertical may exist within a sub-sector representing different domain	
	areas or the client industries served by the industry.	
Occupation	Occupation is a set of job roles, which perform similar/related set of	
	functions in an industry.	
Function	Function is an activity necessary for achieving the key purpose of the	
	sector, occupation, or area of work, which can be carried out by a	
	person or a group of persons. Functions are identified through	
	functional analysis and form the basis of OS.	
Sub-functions	Sub-functions are sub-activities essential to fulfil achieving the	
	objectives of the function.	
Job role	Job role defines a unique set of functions that together form a unique	
	employment opportunity in an organization.	
Occupational Standards	OS specify the standards of performance an individual must achieve	
(OS)	when carrying out a function in the workplace, together with the	
(03)	knowledge and understanding; he/she needs to meet that standard	
	consistently. Occupational Standards are applicable both in the Indian	
Darfarmanca Critaria	and global contexts. Performance Criteria are statements that together specify the standard	
Performance Criteria		
National Commette and	of performance required when carrying out a task.	
National Occupational	NOS are Occupational Standards which apply uniquely in the Indian	
Standards (NOS)	context.	
Qualifications Pack Code	Qualifications Pack Code is a unique reference code that identifies a	
0 1:6: 1: 0 1/00)	qualifications pack.	
Qualifications Pack(QP)	Qualifications Pack comprises the set of OS, together with the	
	educational, training and other criteria required to perform a job role.	
	A Qualifications Pack is assigned a unique qualification pack code.	
Unit Code	Unit Code is a unique identifier for an Occupational Standard, which is	
	denoted by an 'N'.	
Unit Title	Unit Title gives a clear overall statement about what the incumbent	
	should be able to do.	
Description	Description gives a short summary of the unit content. This would be	
	helpful to anyone searching on a database to find the required one.	
Scope	Scope is the set of statements specifying the range of variables that an	
	individual may have to deal with in carrying out the function which	
	have a critical impact on the quality of required performance.	
Knowledge and	Knowledge and Understanding are statements which together specify	
Understanding	the technical, generic, professional and organizational specific	
	knowledge that an individual needs in order to perform up to the	
	required standard.	





Qualifications Pack for In-Line Checker

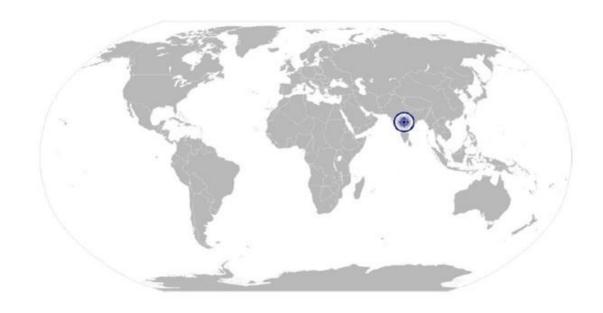
Keywords /Terms	Description
OS	Occupational Standard(s)
NOS	National Occupational Standard(s)
QP	Qualifications Pack
NVEQF	National Vocational Education Qualifications Framework
NVQF	National Vocational Qualifications Framework





AMH/N0105 Carry out in-line checking activities

National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities required to perform checking activities to ensure the quality of operations and products.





AMH/N0105 Carry out in-line checking activities

Unit Codo	ANH/NOTOS Carry out in-line checking activities		
Unit Code	AMH/N0105		
Unit Title (Task)	Carry out in-line checking activities This unit provides Performance Criteria, Knowledge & Understanding and Chills &		
Description	This unit provides Performance Criteria, Knowledge & Understanding and Skills &		
	Abilities required to perform checking activities to ensure the basic quality of		
6	operations and products.		
Scope	This unit/task covers the following:		
D. (Carry out in-line checking activities		
	a (PC) w.r.t the Scope		
Elements	Performance Criteria		
Carryout in-line	To be competent, the user/individual on the job must be able to:		
checking activities			
	PC1. Check that the work area is free from hazards		
	PC2. Follow the instructions on the work ticket/ job card		
	PC3. Ensure the cleanliness of the tools (Sticker, Marker, Rubber Band, Pattern,		
	etc) and equipments as per the work instruction		
	PC4. Assist in carrying out foundation inspection safely and at a rate which		
	maintains work flow and meets production targets		
	PC5. Visually inspect the cut component for any defects		
	PC6. Bundle and label the cut components		
	PC7. Store the cut components in specified manner, to ensure that the quality is		
	preserved		
	PC8. Document if any defects are identified		
	PC9. Inform the appropriate people in case of any defect identified		
	PC10. Identify problems and resolve issues within limits of your own responsibility		
	PC11. Report problems outside area of responsibility to the appropriate person		
	PC12. Visually inspect the garment parts for basic quality conformance		
	PC13. Identify stitch faults in the garment parts and inform as per the specified		
	procedure		
	PC14. Identify fabric faults in the garment parts and inform as per the specified		
	procedure		
	PC15. Ensure the garment parts are handled in an appropriate manner		
	derstanding (K) w.r.t. the Scope		
Elements	Knowledge and Understanding		
A. Organisational	The user/individual on the job needs to know and understand:		
Context			
(Knowledge of the	KA1. Types of problems with quality and how to report them to appropriate		
company /	people		
organisation and	KA2. Consequences of not rectifying problems		
its processes)	KA3. Importance of keeping accurate quality records		
	KA4. Safe working practices and organisational procedures		
	KA5. The importance of effective communication with colleagues		
	KA6. The lines of communication, authority and reporting procedures		
	KA7. The company's quality standards		
	KA8. The types of records kept, methods to complete the record and the		
	importance of keeping them accurate		





AMH/N0105 Carry out in-line checking activities

		AWITH WOLDS CALLY OUT IN-TIME CHECKING ACTIVITIES		
	KA9. The importance of complying with written instructions			
		KA10. Equipment operating procedures / manufacturer's instructions		
В.	Technical /	The user/individual on the job needs to know and understand:		
	Domain			
	Knowledge	KB1. Methods to receive work instructions and specifications and interpret them accurately		
		KB2. Methods to make use of the information detailed in specifications and instructions		
		KB3. The types of faults in fabric and the action to be taken when they occur		
		KB4. The types of faults in stitch and the action to be taken when they occur		
		KB5. Types of garments and parts of garments		
		KB6. Knowledge of the trims used in the garments		
		KB7. Knowledge of visual inspection procedures		
		KB8. Awareness of material/fabric / yarn types		
		KB9. Process to maintain the flow of production		
		KB10. The importance of achieving quality and its relation to the end user /		
		customer		
		KB11. Knowledge of basic math skills		
Ski	ills (S) w.r.t the So			
	ements	Skills		
A.	Core Skills / Generic Skills	On the job the individual needs to be able to:		
		SA1. Read, write and communicate orally		
		SA2. Plan and manage work routine based on company procedure		
В.	Professional	On the job the individual needs to be able to:		
	Skills			
		SB1. Identify the types of problems that occur during processing		
		SB2. Identify potential solutions to help rectify faults		
		SB3. Use inspection methods and techniques		
		SB4. Implement the types of adjustments suitable for specific types of faults		
		SB5. Handle different materials		
		SB6. Take appropriate decisions regarding to responsibilities		



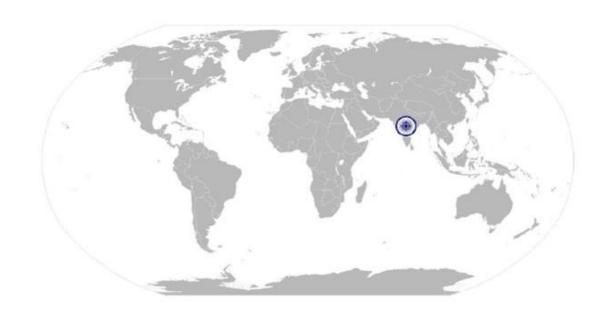


AMH/N0105 Carry out in-line checking activities

NOS Version Control

NOS Code	AMH/N0105AMH/N0105		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	11
Sector	Apparel, Made-Up's and Home Furnishing Sector	Drafted On	1 st March, 2014
Sub-Sector	Apparel / Made-Up's / Home Furnishing	Last Reviewed On	31 st March, 201431st March, 2014
		Next Review Date	1 st October, 2014

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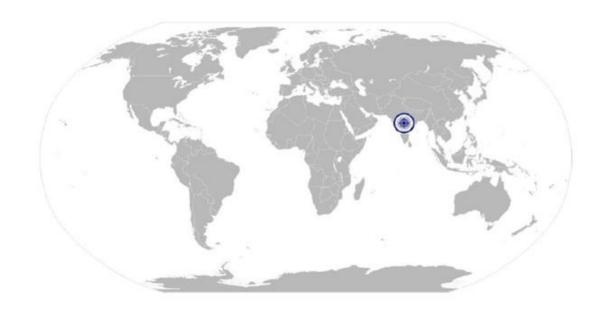






AMH/N0106 Maintain work area, tools and machines

National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities required to organise/ maintain work areas and activities to ensure tools and machines are maintained as per norms





AMH/N0106 Maintain work area, tools and machines

Unit Code AMH/N0106 Maintain work area, tools and machines			
Unit Title (Task)	Maintain work area, tools and machines		
Description	Error! No text of specified style in document.		
•	This unit/task covers the following:		
Scope	This unit/ task covers the following:		
	A Martin the contract and contract		
	Maintain the work area, tools and machines		
	ia (PC) w.r.t the Scope		
Elements	Performance Criteria		
Maintain the	To be competent, the user/individual on the job must be able to:		
work area, tools			
and machines	PC1. Handle materials and tools (safely and correctly		
	PC2. Use correct lifting and handling procedures		
	PC3. Use materials to minimize waste		
	PC4. Maintain a clean and hazard free working area		
	PC5. Maintain tools		
	PC6. Carry out running maintenance within agreed schedules		
	PC7. Carry out maintenance and/or cleaning within one's responsibility		
	PC8. Report unsafe equipment and other dangerous occurrences		
	PC9. Work in a comfortable position with the correct posture		
	PC10. Use cleaning equipment and methods appropriate for the work to be		
	carried out		
	PC11. Dispose of waste safely in the designated location		
	PC12. Store cleaning equipment safely after use		
	PC13. Carry out cleaning according to schedules and limits of responsibility		
Knowledge and Understanding (K) w.r.t. the Scope			
Knowledge and Un	derstanding (K) w.r.t. the Scope		
Knowledge and Un Elements	derstanding (K) w.r.t. the Scope Knowledge and Understanding		
Elements	Knowledge and Understanding		
Elements A. Organisational	Knowledge and Understanding		
A. Organisational Context	Knowledge and Understanding The user/individual on the job needs to know and understand:		
A. Organisational Context (Knowledge of the	Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care		
A. Organisational Context (Knowledge of the company /	Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures		
A. Organisational Context (Knowledge of the company / organisation and	Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility		
A. Organisational Context (Knowledge of the company / organisation and	Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area		
A. Organisational Context (Knowledge of the company / organisation and	Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the		
A. Organisational Context (Knowledge of the company / organisation and	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process 		
A. Organisational Context (Knowledge of the company / organisation and	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues 		
A. Organisational Context (Knowledge of the company / organisation and	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures 		
A. Organisational Context (Knowledge of the company / organisation and	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) 		
A. Organisational Context (Knowledge of the company / organisation and	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) KA9. The company's quality standards 		
A. Organisational Context (Knowledge of the company / organisation and its processes)	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) KA9. The company's quality standards KA10. The importance of complying with written instructions 		
Elements A. Organisational Context (Knowledge of the company / organisation and its processes) B. Technical /	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) KA9. The company's quality standards KA10. The importance of complying with written instructions The user/individual on the job needs to know and understand: 		
A. Organisational Context (Knowledge of the company / organisation and its processes) B. Technical / Domain	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) KA9. The company's quality standards KA10. The importance of complying with written instructions The user/individual on the job needs to know and understand: KB1. Work instructions and specifications and interpret them accurately 		
A. Organisational Context (Knowledge of the company / organisation and its processes) B. Technical / Domain	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) KA9. The company's quality standards KA10. The importance of complying with written instructions The user/individual on the job needs to know and understand: KB1. Work instructions and specifications and interpret them accurately KB2. Method to make use of the information detailed in specifications and 		
A. Organisational Context (Knowledge of the company / organisation and its processes) B. Technical / Domain	 Knowledge and Understanding The user/individual on the job needs to know and understand: KA1. Personal hygiene and duty of care KA2. Safe working practices and organisational procedures KA3. Limits of your own responsibility KA4. Ways of resolving with problems within the work area KA5. The production process and the specific work activities that relate to the whole process KA6. The importance of effective communication with colleagues KA7. The lines of communication, authority and reporting procedures KA8. The organisation's rules, codes and guidelines (including timekeeping) KA9. The company's quality standards KA10. The importance of complying with written instructions The user/individual on the job needs to know and understand: KB1. Work instructions and specifications and interpret them accurately KB2. Method to make use of the information detailed in specifications and instructions 		





AMH/N0106 Maintain work area, tools and machines

		KB6. The importance of running maintenance and regular cleaning		
КВ		Effects of contamination on products i.e. Machine oil, dirt		
KB8. Different types of cleaning equipment and substances and their use		· ·		
,,,		KB9. Safe working practices for cleaning and the method of carrying them out		
Ski	ills (S) w.r.t the S	cope		
Ele	ements	Skills		
A.	Core Skills /	On the job the individual needs to be able to:		
	Generic Skills			
		SA1. Read, write and communicate orally in local language		
	SA2. Plan and manage work routine based on company procedure			
B.	B. Professional On the job the individual needs to be able to:			
	Skills			
	SB1. Take appropriate decisions regarding to responsibilities			
		SB2. Solve operational role related issues		

NOS Version Control

NOS Code	AMH/N0106AMH/N0106		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	11
Sector	Apparel, Made-Up's and Home Furnishing Sector	Drafted On	1 st March, 2014
Sub-Sector	Apparel / Made-Up's / Home Furnishing	Last Reviewed On	31 st March, 201431st March, 2014
	1 32	Next Review Date	1 st October, 2014

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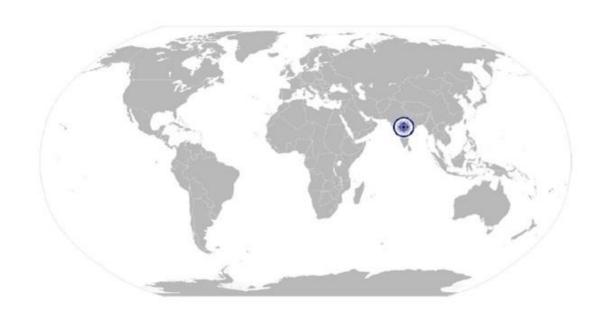




AMH/N0103 Maintain Health & Safety and Security at Workplace

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National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities required to comply with health, safety and security requirements at the workplace and covers procedures to prevent, control and minimise risk to self and others.





AMH/N0103 Maintain Health & Safety and Security at Workplace

Unit Code	AMH/N0103 Maintain Health & Safety and Security at Workplace AMH/N0103
Unit Title (Task)	Maintain health, safety and security at workplace
Description	Error! No text of specified style in document.
Scope	This unit/task covers the following:
333,13	
	Comply with health, safety and security requirements at work
Doufousson on Cuitoui	
	a (PC) w.r.t the Scope
Elements Comply with	Performance Criteria To be competent, the user/individual on the job must be able to:
health, safety and	To be competent, the user/individual on the job must be able to.
security	
requirements at	PC1. Comply with health and safety related instructions applicable to the
work	workplace
	PC2. Use and maintain personal protective equipment as per protocol
	PC3. Carry out own activities in line with approved guidelines and procedures
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants
	PC5. Follow environment management system related procedures
	PC6. Identify and correct (if possible) malfunctions in machinery and equipment
	PC7. Report any service malfunctions that cannot be rectified
	PC8. Store materials and equipment in line with manufacturer's and
	organisational requirements
	PC9. Safely handle and move waste and debris
	PC10. Minimize health and safety risks to self and others due to own actions
	PC11. Seek clarifications, from supervisors or other authorized personnel in case
	of perceived risks
	PC12. Monitor the workplace and work processes for potential risks and threats
	PC13. Carry out periodic walk-through to keep work area free from hazards and
	obstructions, if assigned
	PC14. Report hazards and potential risks/ threats to supervisors or other
	authorized personnel
	PC15. Participate in mock drills/ evacuation procedures organized at the
	workplace
	PC16. Undertake first aid, fire-fighting and emergency response training, if asked
	to do so
	PC17. Take action based on instructions in the event of fire, emergencies or
	accidents
	PC18. Follow organisation procedures for shutdown and evacuation when
	required
Knowledge and Und	derstanding (K) w.r.t. the Scope
Elements	Knowledge and Understanding
A. Organisational	The user/individual on the job needs to know and understand:
Context	





AMH/N0103 Maintain Health & Safety and Security at Workplace

	NOTOS Maintain Health & Salety and Security at Workplace		
(Knowledge of the	KA1. Health and safety related practices applicable at the workplace		
company /	KA2. Potential hazards, risks and threats based on nature of operations		
organisation and	KA3. Organizational procedures for safe handling of equipment and machine		
its processes)	operations		
	KA4. Potential risks due to own actions and methods to minimize these		
	KA5. Environmental management system related procedures at the workplace		
	KA6. Layout of the plant and details of emergency exits, escape routes,		
	emergency equipment and assembly points		
	KA7. Potential accidents and emergencies and response to these scenarios		
	KA8. Reporting protocol and documentation required		
	KA9. Details of personnel trained in first aid, fire-fighting and emergency		
	response		
	KA10. Actions to take in the event of a mock drills/ evacuation procedures or		
	actual accident, emergency or fire		
B. Technical /	The user/individual on the job needs to know and understand:		
Domain	The aser/matriadal off the job freeds to know and affactstation		
Knowledge	VD4 O o westigned beauth and referencials and matheda		
Miowicage	KB1. Occupational health and safety risks and methods		
	KB2. Personal protective equipment and method of use		
	KB3. Identification, handling and storage of hazardous substances		
	KB4. Proper disposal system for waste and by-products		
	KB5. Signage related to health and safety and their meaning		
	KB6. Importance of sound health, hygiene and good habits		
	KB7. Ill-effects of alcohol, tobacco and drugs		
Skills (S) w.r.t the So			
Elements	Skills The user/individual on the ich moods to know and understand how to		
A. Core Skills / Generic Skills	The user/ individual on the job needs to know and understand how to:		
Generic Skills	SA1. Respond to emergencies, accidents or fire at the workplace		
	SA2. Evacuate the premises and help others in need while doing so		
	SA3. The value of physical fitness, personal hygiene and good habits		
B. Professional	7		
Skills	The user/ individual on the job needs to know and understand how to:		
J. C.	SB1. Raise alarm		
	SB2. Safe and correct procedure of handling equipment and machinery		
	SB3. Identify, report malfunctions in machinery and equipment and correct		
	them if possible		
	SB4. Identify and report service malfunctions and chemical leaks		
	SB5. Keep work area free from potential hazards		
	Sbs. Reep Work area free from potential flazards		

NOS Version Control

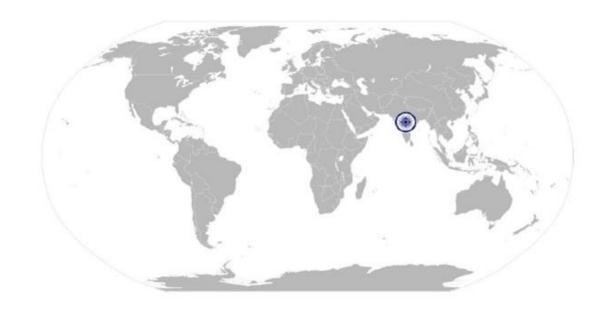




AMH/N0103 Maintain Health & Safety and Security at Workplace

NOS Code	AMH/N0103AMH/N0103		
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	11
Sector	Apparel, Made-Up's and Home Furnishing Sector	Drafted On	1 st March, 2014
Sub-Sector	Apparel / Made-Up's / Home Furnishing	Last Reviewed On	31 st March, 201431st March, 2014
		Next Review Date	1st October, 2014

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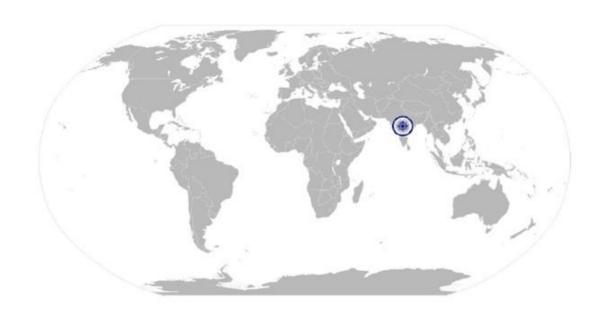






AMH/N0104 Comply with industry, regulatory and organisational requirements

National Occupational Standard



Overview

This unit provides Performance Criteria, Knowledge & Understanding and Skills & Abilities required for complying with legal, regulatory and ethical requirements at the workplace.





AMH/N0104 Comply with industry, regulatory and organisational requirements

Unit Code	AMH/N0104
Unit Title (Task)	Comply with industry, regulatory and organisational requirements
Description Description	Error! No text of specified style in document.
Scope	This unit/task covers the following:
3342	, ,,
	1. Comply with legal, regulatory and ethical requirements
Performance Criteri	a (PC) w.r.t the Scope
Elements	Performance Criteria
Comply with legal,	To be competent, the user/individual on the job must be able to:
regulatory and	
ethical	PC1. Carry out work functions in accordance with legislation and regulations,
requirements	organizational guidelines and procedures
	PC2. Seek and obtain clarifications on policies and procedures, from your
	supervisor or other authorized personnel
	PC3. Apply and follow these policies and procedures within your work practices
	PC4. Provide support to your supervisor and team members in enforcing these
	considerations
	PC5. Identify and report any possible deviation to these requirements
	derstanding (K) w.r.t. the Scope
Elements	Knowledge and Understanding
A. Organisational	The user/individual on the job needs to know and understand:
Context (Knowledge of the	
company /	KA1. The importance of having an ethical and value-based approach to
organisation and	governance
its processes)	KA2. Benefits to your company and yourself due to practice of these procedures
,	KA3. The importance of punctuality and attendance
	KA4. Specific to the industry/sector, know and understand:
	a. Legal, regulatory and ethical requirements
	b. Procedures to follow if someone does not meet the requirements
	KA5. Customer specific requirements mandated as a part of your work process
B. Technical /	The user/individual on the job needs to know and understand:
Domain	
Knowledge	KB1. Country / customer specific regulations for your sector and their
	importance
	KB2. Reporting procedure in case of deviations
	KB3. Limits of personal responsibility
Skills (S) w.r.t the So	cope
Elements	Skills
A. Core Skills /	On the job the individual needs to be able to:
Generic Skills	
	SA1. Plan and manage work routine based on company procedure
	SA2. Positively influence your team members into following procedures
	SA3. Participate and influence your organization's response towards these





AMH/N0104 Comply with industry, regulatory and organisational requirements

			procedures
В	. Professional	On the	job the individual needs to be able to:
	Skills		
		SB1.	Take appropriate decisions related to responsibilities
		SB2.	Practice a customer service oriented approach

NOS Version Control

NOS Code	AMH/N0104AMH/N0104									
Credits (NVEQF/NVQF/NSQF)	TBD	Version Number	11							
Sector	Apparel, Made-Up's and Home Furnishing Sector	Drafted On	1 st March, 2014							
Sub-Sector	Apparel / Made-Up's / Home Furnishing	Last Reviewed On	31 st March, 201431st March, 2014							
		Next Review Date	1st October, 2014							



SSC	QPCode	Name of the QP	NSQF Level	Equipment Name	Minimum number of Equipment required (per batch of 30 trainees)	Unit Type	Is this a mandatory Equipment to be available at the Training Center (Yes/No)	Dimension/Specification/De scription of the Equipment/ ANY OTHER REMARK
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Job Card	30		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	White Board/ Black Board	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Tailor'S Chalk	1	Вох	Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Students Chair With Table Arm Or Desk	30		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Fire Extinguisher	1		Yes	always filled
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Sample Sewing Floor			Yes	120 Sq feet
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Single Needle Lock Stitch Machine	1		Yes	Single Needle
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Over lock Machine	1		No	Over look Machine(5 Thread)

Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Flat Lock Machine	1	No	
Apparel, Made-ups	ANALL/00103			D. 11. 5'. '	4		
& Home Furnishing	AMH/Q0102	Inline Checker	3	Button Fixing	1	No	Button hole Machine etc.
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Button hole	1	No	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Bar Tak	1	No	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Elastic attach Machine etc	1	No	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Accessories And Attachments	1	Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Pressing Unit	1	Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Machine For Front Placket	1	No	Industrial machine
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Continous Fusing Press Machine	1	No	Industrial machine
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Dressform	1	Yes	woman size medium
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Dress Forms	1	No	(In Uk Size 10) Women's Full size & men's half size

Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Mens Dress Form	1		no	Size 40
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Kids Dress Form	1		No	2-3 Years
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Girls Dress Form	1		No	12-14 years
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Boys Dress Form	1		No	12-14 Years
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Scales	1	set	Yes	different shapes eg: L shape
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Measuring Tape	30		Yes	150 cm
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	White Board Marker /Chalk	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	White Board Duster/ Normal Duster	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Trainers Chair	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Trainers Table	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Storage Boxes/pouches	1		Yes	

Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Scissors	1		Yes	fabric cutting
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Techpack Sample	1	set	Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Swatch File	3	set	Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Trims & Accessories	1	packs	Yes	each type of trim
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Quality Control Check List	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Production & Ready Pattern	1	set	Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Record Maintenance Register	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Basic Stationary Items	30		Yes	Pens, notebook, Pencils, Eras ers Etc.
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Quality Tag	30		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Stop Watch	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Defect List	1		Yes	

Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Students Manual	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	First Aid Box	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Dexterity Test Kit	1		No	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Grey Scale	1		No	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Big Tables For Checking	2		Yes	Wooden
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Fire Extinguisher	1		Yes	
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Garmetns, Made Ups samples	1		Yes	variety and quantity may vary
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Home Furnishing Samples	1		Yes	variety and quantity may vary
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Fabric Yardage	1	mtrs	Yes	cotton, polyester etc.
Apparel, Made-ups & Home Furnishing	AMH/Q0102	Inline Checker	3	Dustbin	1		Yes	